



# skills for security

## Equipping your Fire Safety and Security Managers for Higher Performance.

Management training for the fire & security industry.

This ground-breaking, highly participative management development programme has been built for and with business owners, leaders and managers in the Fire Safety and Security sector. The aim of this programme is to equip managers and leaders within the fire safety and security industry to lead their staff, teams and organisations confidently to deliver higher performance.

### Course Modules

- 1 Change Management and Change Resistance
- 2 Time Management and Priorities
- 3 Delegation and Performance Management
- 4 Clear Communication and Effective Meetings
- 5 Building High Performance Teams and Great Places to Work
- 6 Developing a Whole-Business Perspective
- 7 Understanding Business Finance



### Delegate Top Tip

Enrol two managers at a time so the “buddies” can encourage and hold each other to account for implementing new ideas in your business!

*We decided to increase our fees as a direct result of this programme and it has helped our bottom line. Our turnover has gone up dramatically and I would count 20-25% of that turnover increase down to the programme.*

**Paul**

Programme Attendee

### Course Highlights

4½ day programme

3½ days of programme modules delivered online via TEAMS

Plus 3x self-assessments

Submission of Application Log within one week of programme completion

28 CPD hours awarded by Skills for Security

Participation and Completion Certificate issued on completion of all modules, self-assessments and submission of application log

Each programme is limited to 12 participants to optimise participation, application of learning into the workplace and formation of new business-as-usual best practices

### Rathbone Results & Skills for Security

Rathbone Results are the leading business consultancy in the fire and security sector and also work with B2B companies who are committed to scaling up their business. They have worked closely with Skills for Security to develop this management development programme and make it relevant to fire industry businesses.



## Programme Details

7x half-day modules – attendance and participation required 3 ½ days

3x self-assessment questionnaires half a day

Application Log for completion as programme progresses allow half a day

To be submitted within 1 week of the end of the programme

Signed by programme participant and direct-line manager

## Course Schedule & Fees

|             |               |           |
|-------------|---------------|-----------|
| 02 October  | 09:00 - 17:00 | 2 modules |
| 16 October  | 09:00 - 13:00 | 1 module  |
| 23 October  | 09:00 - 13:00 | 1 module  |
| 30 October  | 09:00 - 13:00 | 1 module  |
| 06 November | 09:00 - 17:00 | 2 modules |

**£2,275.00**

Per participant for full programme

## Module Details & Learning Points

### Change Management and Change Resistance

- Recognising the 5-7 stages of change and how to accelerate acceptance to drive higher performance
- Understanding the 4 factors necessary for change to succeed
- Managing motivation of self and others through change
- How to reduce resistance to change to make it happen

### Time Management and Priorities

- Knowing how to establish priorities for effective time management
- Identifying what you can control and/or influence for better time management
- Identifying key stakeholders in what you need to deliver
- Model and key tips for effective time management

### Delegation and Performance Management

- Understanding yourself, and how likely you are to truly delegate
- Mapping your direct reports' readiness to receive delegation
- What records to keep and what questions to ask for positive and fair performance management
- Creating effective and motivating job descriptions

### Clear Communication and Effective Meetings

- Embracing the importance of communication
- Communicating clearly and concisely
- Delivering game changing feedback and engaging with crucial conversations
- Preparing for, engaging others and conducting effective meetings

## Certificate of Participation

Certificate of participation and completion, co-badged by Skills for Security and Rathbone Results on completion of all seven modules and three self-assessments plus submission of Application Log within one week of the programme's completion.

### Building High Performance Teams and Great Places to Work

- Recognising the 4 stages of team development
- Building 5 characteristics of high performance teams
- Recognising the 9 roles we play in teamwork
- Building great places to work - 4 straight-forward components

### Developing a Whole-Business Perspective

- Identifying the different departments necessary to make your business function
- Mapping the value your business delivers as a whole
- Understanding what you need to deliver client commissions
- Understanding how you develop great client engagements

### Understanding Business Finance

- 4 statements that capture the financial performance of the business
- Which questions to ask and which financial KPIs to track
- Knowing which parts of each statement your decisions impact
- How your decisions affect the financial performance of your business

## Book Your Place

Places are limited to 12 participants per cohort.

To book your place on a programme, please register your interest by clicking the button below.

[> BOOK NOW](#)

[www.skills4security.com](http://www.skills4security.com)